

**The Glen at Grandview Homeowners Association, Inc.  
Clubhouse Use Agreement**

**Please submit at least 2 weeks prior to the event.**

Resident's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone # \_\_\_\_\_

Type of Function(s): \_\_\_\_\_

Date of Function(s): \_\_\_\_\_

**Terms of Use Agreement for the Glen at Grandview Clubhouse:**

1. The cost to rent the clubhouse is \$20.00 per day.
2. There is a \$250.00 security deposit. This fee is refundable, as long as the clubhouse and bathroom facilities are clean prior to returning the card. The clubhouse and rest rooms will be inspected to ensure that they have been satisfactorily cleaned.
3. The clubhouse is to be left in good condition, all furniture returned to original location and thermostat reset to program. The kitchen should be clean, refrigerator left empty and the ice maker left on.
4. ALL DOORS are to be **DEAD BOLTED** upon exiting the clubhouse.
5. All trash and food are to be removed from the clubhouse, pool and recreation area used by the residents & guests.
6. Private use of pool is not included in the use agreement of the clubhouse. Pool use is permitted but not exclusively. No one is allowed in the pool area during the months in which it is closed.
7. No wet swimwear is allowed in the clubhouse.
8. No alcoholic beverages may be **sold** during use of the facility.
9. Smoking is not allowed in clubhouse.
10. Resident is responsible for noise control of guests and agrees to vacate the premises by 10pm.
11. There is a **red** emergency **Call Box** to the right of clubhouse door on pool side. Press button on the Call Box for any emergency help required.

**Failure to comply with the above terms of use agreement can result in cleaning fees of up to \$250.00 plus any legal fees assessed for damages determined by the clubhouse monitor.**

Please call CMA Property Manager at 404-835-9100 and report or leave a message on the voice mail to of any concerns about the condition of clubhouse prior to your use. Resident further agrees to indemnify The Glen at Grandview Homeowners Association, Inc. against any and all liability, loss, cost, damages, attorney fees and expense of whatever nature The Glen at Grandview Homeowners Association, Inc. may sustain or incur by reason or in consequence of a claim by myself or any of my guests, as result of the use by the undersigned of the facilities of the Homeowner Association.

**IN WITNESS WHEREOF, the undersigned resident of The Glen at Grandview has caused this agreement to be executed as of the date and year listed above.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Agreement accepted by THE GLEN AT GRANDVIEW CLUBHOUSE MANAGER**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

## The Glen at Grandview Clubhouse Use

**\*\*Payment must be received 2 weeks prior to function along with the rental agreement.**

**IMPORTANT:** Please write a check payable to: The Glen at Grandview HOA, Inc. and mail with this form to the address listed below.

**Check #1. Rental Fee of \$20.00 (twenty dollars) - Non-refundable.**

**Check #2. Security Deposit of \$250.00 (two hundred and fifty dollars) - to be held until approved inspection of clubhouse property.**

**\*\* A \$250 Cleaning penalty may be imposed upon the Homeowner if the clubhouse is left in unsatisfactory condition in addition any Legal fees incurred to collect damages.**

### **Clubhouse Access:**

**Electronic locks are used for accessing the clubhouse doors. A punch code is required to turn the deadbolt latch. This punch code will be provided by the Property Manager prior to the renter's function.**

**Signed Contract: \_\_\_\_\_ Date: \_\_\_\_\_**

**Contact the Property Manger by Email: [propertymanager@glenatgrandview.com](mailto:propertymanager@glenatgrandview.com)**

**Send both pages of the completed forms and required payments to:**

**Attn: The Glen at Grandview Property Manager  
Community Management Associates  
1465 Northside Drive Suite 128  
Atlanta, GA 30318**